

# Privacy Policy

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## **Our Commitment to Your Privacy**

The Southern California Counseling Center (SCCC) has written this statement to demonstrate our firm commitment to, and respect for, your privacy. We do not collect personally identifying information about you when you visit our site unless you choose to provide such information to us. Providing this information is strictly voluntary. This policy is your guide to how we will handle information we learn about you from your visit to our web site.

## **Reading and Downloading**

We collect and store only the following information about you: the name of the domain from which you access the Internet (for example, aol.com, if you are connecting from an America Online account), the date and time you access our site, and the Internet address of the web site from which you linked to our site. We use the information we collect to measure the number of visitors to the different sections of our site, and to help us make our site more useful.

## **Providing/Protecting Personally Identifying Information**

If you share your personally identifying information on our web site (for example, when making a donation or registering for an event/workshop), this information will be used to process your transaction, to administer a survey or other site feature, or to send periodic emails about our organization. You may always opt-out of receiving e-mails; see the "Opt-Out" section below.

We maintain fitting security measures to keep your personally identifiable information private and secure. We offer the use of a secure server. All supplied sensitive/credit information is transmitted via Secure Socket Layer (SSL) technology and then encrypted into our Payment gateway providers database only to be accessible by those authorized with special access rights to such systems, and are required to keep the information confidential. After a transaction, your private information (e.g., credit cards) will not be stored on our servers.

We want to be very clear: We will not obtain personally identifying information about you when you visit our site unless you choose to provide such information to us. Providing such information is strictly voluntary. Except as might be required by law, we do not share any information we receive with any outside parties.

## **Opt-Out or Change Your Contact Information**

If users tell us that they do not wish to have this information used as a basis for further contact, we will respect those wishes. If users wish to review or correct the personal information we have collected, they should contact us (see contact information below) to provide updated information. You cannot remove yourself from our database, but you can prevent unwanted communication.

### **Use of Links**

Throughout our Web site, we provide links to other sites which may contain information of interest to our readers. We take no responsibility for, and exercise no control over the views, or accuracy of the information contained on other sites.

Creating a text link from your web site to ours DOES require permission. If you would like permission to link to us, or have a link you'd like us to consider adding to our web site, please send an email to [mrevell@sccc-la.org](mailto:mrevell@sccc-la.org) with the subject "Link request."

### **Questions about our Policies**

If you have any questions about this privacy statement, the practices of this site, or your dealings with this Web site, you can contact us using the information below:

[www.sccc-la.org](http://www.sccc-la.org)

5615 West Pico Boulevard

Los Angeles, CA 90019 USA

[mrevell@sccc-la.org](mailto:mrevell@sccc-la.org)

323-937-1344

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